

Moving Checklist

MovingCoach.Pro



- Complete and submit USPS Mail Forwarding Form

- Notify DMV of new address for Car Registration and Driver License (es)

- Visit DMV at your new location to get new drivers licenses

- Notify all credit cards of your new address

Card Number _____ Customer Service Telephone # _____
Card Number _____ Customer Service Telephone # _____
Card Number _____ Customer Service Telephone # _____
Card Number _____ Customer Service Telephone # _____
Card Number _____ Customer Service Telephone # _____

- Notify car loans/leases/other creditors of new address

Creditor _____ Telephone _____ Account # _____
Creditor _____ Telephone _____ Account # _____
Creditor _____ Telephone _____ Account # _____
Creditor _____ Telephone _____ Account # _____
Creditor _____ Telephone _____ Account # _____

- Notify auto insurance of new address

Policy # _____ Billing # _____ Telephone # _____

Notify life insurance/health insurance of your new address

Policy # _____ Billing # _____ Telephone # _____
Policy # _____ Billing # _____ Telephone # _____

Set up renters insurance/home owners insurance/liability insurance at the new home

Close local savings and checking accounts/open new accounts in new region

Notify financial institutions/brokers of new address

Institution _____ Telephone # _____ Acct. # _____
Institution _____ Telephone # _____ Acct. # _____
Institution _____ Telephone # _____ Acct. # _____

Close out safe deposit boxes

Notify newspapers, magazines and journals of address change

Notify professional and personal memberships (health clubs, etc.) of address change

Name _____ Telephone # _____
Name _____ Telephone # _____
Name _____ Telephone # _____
Name _____ Telephone # _____
Name _____ Telephone # _____

Notify all utility companies (including water) to shut off service/remove your name from the old service address

Account # _____ Customer Service # _____
Account # _____ Customer Service # _____
Account # _____ Customer Service # _____
Account # _____ Customer Service # _____

Notify cable/satellite company to shut off service

Account # _____ Customer Service # _____

Notify waste management/recycling pickup company to stop service

Account # _____ Customer Service # _____

- Contact water company at new home to begin service in your name
- Contact telephone company for service change to the new home
- Contact electric company for service at the new home
- Contact gas company or fuel delivery company for service at new home
- Contact cable/satellite company to establish service at the new home
- Notify your ISP/wifi provider of address change (or discontinue current service and start service at new home)
- Notify waste management/recycling pickup company at new home to start service
- Update new address on all online/internet accounts (E-bay, PayPal, accounts w/ retailers, etc.)
- Notify all correspondences of new email address (es)
- Gather all school records (including inoculations) for children
- Contact school district/schools at the new home
- Contact medical/healthcare professionals to inform them you are moving and will need your records/prescriptions forwarded

Physician # 1 (name) _____ Telephone # _____
 Physician # 2 (name) _____ Telephone # _____
 Dentist (name) _____ Telephone # _____
 Therapist (name) _____ Telephone # _____
 Pharmacist (name) _____ Telephone # _____

- Get refills on all prescriptions for humans and pets
- Order pet tags with new address and telephone number
- Contact veterinarian for records/prescriptions to be transferred to the new veterinarian's office
- Get boxes, packing tape, bubble wrap, stickers and felt marker
- Pack: Special items (prescriptions, etc.) ____ Fragile items ____ All other items ____
- Set up details with professional moving company
- Arrange for moving assistance for items you will be moving yourself
- Order moving truck if you will be moving yourself
- Arrange for transport of your vehicle(s)

- Arrange for transport of your pets
- Arrange for an independent driver for transport of houseplants/other special items
- Get airline tickets
- Purchase appliances/schedule delivery to your new home
- Change address with all “Automatic Delivery” programs (such as prescriptions, groceries, etc.)
- Send all family members, friends and colleagues new telephone number(s), address, email

Other:

- _____
- _____
- _____
- _____
- _____